Thursday 9th July 2020

Dear Parents/Guardians,

We are writing to update you on your child’s transition process for the upcoming academic year.

In recent weeks the Government has released further guidance on supporting children, as they start or transition back to school, following the summer break. Having evaluated the guidance and following discussions with our Multi-Academy Trust, we have made the difficult decision to not conduct face-to-face home visits, for upcoming EYFS pupils. A number of factors have influenced this decision and first and foremost, we want to ensure maximum safety measures for the children, yourselves and our members of staff.

We have therefore tweaked our EYFS transition process for your child’s transition. A member of our EYFS team will be contacting you via a withheld number phone call to discuss this further and to book the different processes with you.

On **Wednesday 26th August** and **Thursday 27th August,** we will be inviting parents and child/children into school for a face-to-face meeting with the class teacher/s and Teaching Assistant. Meetings will be ten minutes long and will give parents and children an opportunity to meet the staff, explore the children’s new classroom and for the children to tell us about themselves.

For your agreed, scheduled appointment, please can you wait at the side school gate, next to the Village Hall carpark. If you are unsure where this is, watch Miss Stansfield’s first day tour video. A member of staff will meet you and walk you to the EYFS classroom for your meeting. You will then exit through the same school gate.

On **Friday 28th August** we will still be holding our EYFS, half day transition. A member of staff will be contacting you to let you know which session your child will be able to attend.

Session 1: 10:00 – 11:45

Session 2: 12:45 – 14:30

For this day, please can you drop your child off at the gate next to the Village Hall carpark. We will collect all the children and then walk them to the EYFS classroom, where they will begin their fun start to school. Please note parents will not be able to accompany their child past the school gate.

On **Tuesday 1st September** EYFS pupils will then start their full-time education. Drop off times are between 08:30 – 08:50. Due to social distancing measures parents will be asked to drop off their children at the door. We will be unable to allow parents into the classroom.

Before your child starts school please continue to access our school website for hello videos, stories, school tours, handy tips for parents, activities to complete at home, etc.

If you do have any questions, please feel free to make contact using the email address

kstansfield@gaddesby.bepschools.org

Best wishes  
Leigh Fox Katie Stansfield Laura Meredith  
Head teacher EYFS Co-ordinator/SENCo EYFS Teacher